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| Extreme weather conditions on the task day. Risk of slips, been blown over, falling branches, etc.   | Forecast for extreme weather on the task day (wet, wind, ice, etc.), If the weather is extremely bad the Task Leader will cancel the task day. Volunteers advised to wear wet weather clothing.  |
| Excessive heat   | Wear sunscreen Work in the shade   |
| Falling branches   | Take care when cutting high branches with long handled saw have another person watching for other workers and passers-by. Only cut what the long handled saw will allow.   |
| Fly-tipped waste   | Either leave fly-tipped waste in situ and report to the SMBC for the Hygiene Team to remove or gather to a location that they can access and remove it from.   |
| Lone Working   | Work in close proximity to other volunteers if working out of sight of other volunteers check in with the task leader periodically   |
| Manual handling injuries relating to task day activity and using tools and equipment. Risk of strains and sprains.   | Gloves and sturdy footwear to be worn whilst undertaking manual handling tasks. Safe manual handling techniques to be demonstrated by the Task Leader who will also observe and advise as required. Volunteer registration form completed by participants.   |
| Lifting and moving logs  | always work in teams and make sure you know how to lift heavy weights safely   |
| USE of HAZARDOUS SUBSTANCES cleaners, paint, fuel, oil, solvents irritation, sensitisation burns   | Safety task talk. Tools to be inspected prior to use. Suitable footwear, gloves, and eye protection to be worn. First aid kit and First Aider on site. Only 'domestic' and low Volatile Organic Compounds (VOC's) substances to be used  |
| Power tools and equipment including strimmer, hedge cutter, blower and drill   | All work to be carried out by a competent member of staff or persons who have been on the appropriate Council Training for power tool use.   |
| Slips and falls on uneven, wet or soft ground.   | Wet weather clothing and sturdy footwear to be worn. The Task Leader will carry out inspection of area prior to task starting and monitor ground conditions and cancel the task if required. Holes not to be left unattended and members of the public to be made aware if necessary. Following activity, inspection of the area to be carried out by Task Leader.   |
| Use of hand tools (spades, forks, trowels, secateurs etc.) Risk of cuts, grazes and bruises.   | Safety task talk. Tools to be inspected prior to use. Gloves to be worn. First aid kit and possible First Aider on site. Litter pickers to be used for litter picking. Demonstration if necessary.   |
| Injuries caused from and to members of the public including children and animals.  | Safety task talk. Work to be supervised. Observer / banks-man to be used and areas cordoned off and warning signage positioned if required.  |
| Guided Walks   | Check route prior to walk, Safety Talk on day have a designated back marker.   |
| Cuts and biological diseases from glass, syringes, dog waste.  | Area to be assessed by Task Leader before task day starts. Gloves to be worn and litter picking tools to be used. Glass to be double bagged. Syringes reported to MCC by Task Leader and the work in the immediate location is to be suspended until on call Council Operative comes to clear. First aid kit and possible first aider on site.   |
| Availability of welfare facilities.  | Composting toilet in the volunteer cabin, refreshments available, handwashing facilities.  |
| Covid-19 Transmission/infection  | <a href="https://www.gov.uk/coronavirus?qclid=EAlaIqobChMluMSwgMCs-AIViKztCh0lsglKEAAYASAAEgJ-OvD_BwE">Check Coronavirus Government Guidance</a><br><a href="https://www.gov.uk/coronavirus?qclid=EAlaIqobChMluMSwgMCs-AIViKztCh0lsglKEAAYASAAEgJ-OvD_BwE">https://www.gov.uk/coronavirus?qclid=EAlaIqobChMluMSwgMCs-AIViKztCh0lsglKEAAYASAAEgJ-OvD_BwE</a><br><a href="#">Task Leader Talk to let volunteers know Coronavirus is still prevalent. Please note: mask wearing, communal refreshment, sharing of tools, personal hand gel are down to personal preferences. If meeting indoor keep area well ventilated.</a> |
| Vehicles may be present either as access for grounds maintenance or, access to built and/or car parks facilities along shared road/paths or on adjacent roads. | Most of the work is carried out away from roads but if working close to roads wear hi-vis vests/jackets.   |
| Stream/Pond Clearing. Risk of Leptospirosis and injuries caused from debris in the stream/pond bed.  | Safety talk - raise issues including info about diseases. Monitor weather prior to task day, check water levels. Reduce no. of people allowed in stream. No lone working. Wear sturdy, waterproof footwear. Task Leader access to mobile phone with good reception. Rescue aid available.  |
| Young person's attending the site on their own.  | Young person's attending to be supervised at all times by parents/guardian   |

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| Allergies -  | Check if volunteers that have alleriges and carry an epipen. In case of a reaction stop activities, consult a first aider               |
| Some plants  | Giant hogweed, stay clear, report   |
| Insect bites, and stings   | Use insect repellent, we have sting relief in the first aid kit   |
| Bees   |   |
| Wasps  |   |
| Horseflies   | Antihistamine may help  |
| Mosquitos  |   |
| Midges   |   |
| Ticks (only 1 report of ticks being found on Highfield)  | check body, and remove carefully asap. If a red ring apparent go to the doctor for antibiotics, as this is an indicator of Lyme disease |
| Nettle   | Plantain and dock leaf can be applied to relive stinging  |
| Bramble  | wear leather gloves   |
| Thistles   | wear leather gloves   |
| Trips and falls  | Be aware of uneven ground and fallen sticks and trailing bramble,don't work off the paths if you are not so steady on your feet         |
| Using tools  |   |
| Lopers   | Safe for everyone with a safety talk, volunteers to work in groups or pairs where possible  |
| Seceteurs  | Safe for everyone with a safety talk, volunteers to work in groups or pairs where possible  |
| Saws   | Safe for everyone with a safety talk, volunteers to work in groups or pairs where possible, beware of sharp edge                        |
| Scythe   | must be trained to use  |
| Chisel   | must be trained to use  |
| Mattock,   | use away from others, don't raise above shoulder  |
| Rake   | always stand somewhere when not in use  |
| Fork   | always stand somewhere when not in use  |
| Hoe  | always stand somewhere when not in use  |
| Spade  | always stand somewhere when not in use  |
| Threats from Anti Social behaviour. sexual predators,<br>dangerous dogs, abusive people, unwanted attention, bullying. | volunteer lead to deal with the situation, stay well back and ring 999  |